

**APPLICATION**  
**FOR**  
**PART - FINAL WITHDRAWAL FROM GENERAL PROVIDENT FUND**

1. Name of the subscriber :

2. Designation :

3. Group to which he belongs  
(i.e. A,B,C,D)

4. Provident Fund Account No.  
(with the department suffix)

5. Subscribers pay at the time of sanctioning the part  
final (as defined in the F.R.)

6.

I.Total Service  
( including broken period of service)

Year/s	Month/s	Day/s

II.Date of Birth :

III.Date on which he has completed fifteen years of

IV.Service (including broken service)

V.Date of appointment in Govt service

VI.Due date of retirement on superannuation. :

7. Amount of Part final withdrawal required  
(to be expressed both in figures and words.)

I. Balance as per the latest account slip  
furnished by The accountant general in the  
GPF Slip and the balance it has .  
(subscriber side has to be furnished. )

II. ADD: Subsequent deposit and refund of  
withdrawals

III. DEDUCT: subsequent withdrawals if any  
(part final withdrawals temporary advance  
sanctioned on )

IV. Balance as on date: :

8. PURPOSE OF WITHDRAWALS:

**A. Marriage:**

I. Relationship of the subscriber with  
the person who is to get married.

II. If it is for the marriage female relating  
To the subscriber other than his daughter state  
whether she is actually dependent on the subscriber.

III. Certificate to the effect that no amount  
was drawn for this purpose as temporary advance.

IV. Details of previous part final withdrawal drawn  
for the same purpose if any.

## **B.HIGHER EDUCATION**

- I. Relationship of the persons to the subscriber
- II. Nature of the course (viz) academic,technical Engineering, Medical and scientific.
- III. whether the amount sanctioned has been restricted to the actual requirement for the next one year ( as part final withdrawal is permissible)and withdrawal in each occasion should be treated as separate purpose.

## **C.MEDICAL TREATMENT**

- I. Whether withdrawal is for the illness of the subscriber or for his dependent.
- II. Relationship of the persons to the subscriber and whether he /she is actually dependent on the subscriber.

## **D. HOUSE BUILDING:**

- I. The specific purpose (viz) purchase of house site or house construction or reconstruction or make in addition and alternations or repayment of loan etc.
  - II. whether the subscriber already owns as house or house site.
  - III. in the case of constructing a house or a site purchased utilizing the amount withdrawn from the month and amount of previous withdrawal for purchase of site.
  - IV. If the withdrawal is for the repayment of loan whether the loan was expressly taken for house building purpose specify the amount of loan taken source and also the date.
  - V. If the loan is taken under the housing schemes sponsored by the state /union Government of particulars and amount of advance drawn under such scheme.
- vi)
- a) whether the drawl is towards repayment on the house/house site purchased through building societies of similar agencies or hire basis/installment basis if so.
  - b) The No of installments within which repayment should be made the period within which the repayment should be completed.
  - c) Details of previous part final withdrawal sanctioned for house building purpose (specific purpose amount sanctioned month of drawl)

## E. MOTOR CAR ADVANCE

- I. Date of completion of twenty eight years of service by  
The subscriber.
  - II. Actual price of the car and the period within which  
the repayment should be completed.
  - III. whether the withdrawal for the purchase of Motor  
car or for repayment of a Govt loan already taken for  
the purpose of loan specific the amount and the amount  
due to be repaid.
10. Reference to rule or rules under which he part final  
withdrawal is sanctioned.
  11. Whether the sanction has been accorded by the  
competent authority (viz) authority competent to  
sanction temporary advance from the provident fund  
for which special reasons required reference to each  
orders of delegation of powers may be given.
  12. The drawing officer to which the authority of  
payment has to be issued.
  13. Treasury or sub- treasury in which the  
payment is required.
  14. Details of Last part final / Temporary advance  
withdrawal sanctioned by whom with proc. No after the account  
slip for the year.

### Declaration

I Declare that all the conditions specified in rule or rules quote in para 9 above has been satisfied.

I Declare that no temporary advance was sanctioned to me in the past six months.

I Declare that one year has been completed after the last part-final withdrawal sanctioned to me in the Proc  
No. \_\_\_\_\_ of \_\_\_\_\_

- Encl: 1. GPF A/C slip  
2. Copy of the proceedings of last part-final /Temporary advance sanctioned  
3. GPF remittance particulars.

Signature of the subscriber.